

HARLEM SPROUTS: COVID-19 HEALTH + SAFETY PROCEDURES

DISTANCING MEASURES IN THE CLASSROOM

- Data shows that in static groups, sanitizing and masks in combination minimize transmission
- Groups will remain consistent and contained
- The classroom will be sanitized daily, with high-touch materials sanitized or removed after use
- Children will have individual sensory and art materials
- All adults and children will wear masks
- The children will not be expected to maintain social distance from other children or adults within their class
- The number of children in each play area will be limited
- Children will eat snack in spots placed at least 6 feet apart
- Adults will maintain distance from other adults in the classroom to the extent possible

ARRIVAL AND DISMISSAL: PROCEDURES

- We will be staggering arrival times between 8:45 am and 9:15 am
- Before arriving each day, the adult dropping off your child will need to complete and submit a quick Health Declaration
- Anyone who is remaining in the building for more than three minutes will receive a temperature check. If your child is ready to separate immediately, you will not need a temperature check before departing
- Once your child is ready to separate, their teachers will escort them to their classroom
- Should a child need support from one of their grown-ups to separate, there is the option to do an on-site temperature check and offer that support in our main space
- Dismissal will not be staggered. Dismissal occurs for all families at 11:15 am
- Grown-ups will line up at the top of our entrance ramp, and children will be brought one by one to be dismissed
- In the event of inclement weather, we will have spaced markers on the entryway ramp for adults to wait at a sufficient distance

STAFFING + CLASSROOM DESIGN/SETUP

- We will utilize both of our classroom spaces for each section (M/W and T/Th) of Harlem Sprouts. One classroom will have four children plus their teacher, and the other will have five plus their teacher
- Kennedee, JCC Harlem's children's programs manager, will be the only additional staff member allowed inside the classrooms
- We will provide clear, labeled reusable bags of materials (e.g., markers, crayons, glue, etc.) for each child. These materials will not be shared, and will also be sanitized each day. Families also have the option to purchase supplies on their own (we'll provide a list)
- We will provide snacks each day. Children will be spaced over six feet apart for snacktime. Teachers will have washed hands and wear gloves to distribute snacks

SPACE USE + CLEANING AT JCC HARLEM

- There is signage throughout the building to maintain traffic flow and social distance
- Harlem Sprouts participants and a limited number of JCC Harlem staff members are currently the only people present during Harlem Sprouts program hours Mon-Thurs. No one else is allowed in the building during Harlem Sprouts
- Deep cleaning and sanitization will take place multiple times each day
- We have commercial-grade air filtration, which provides HEPA level filtration throughout the entire space. Our systems are regularly monitored and were also upgraded in early Fall 2019
- Classrooms and all materials will be sanitized each day
- Sensory materials, such as modeling dough, will not be shared. Each child will have their own materials
- Our classrooms do not have sinks; children will be escorted by their teacher to wash their hands immediately upon arrival

DAILY HEALTH DECLARATIONS

Each day families and staff must fill out a home health screening through Formstack (we will be sending further instructions in advance of your first classroom visit)

Questions include:

- Have you been in close contact with someone who tested positive for COVID-19 in the last 14 days?
- Have you tested positive for COVID-19 in the last 10 days?
- Have you traveled internationally or been in any of the states identified by NY State as having widespread community transmission of COVID-19 in the last 14 days?
- Have you experienced any symptoms of COVID-19, including a fever of 100 degrees Fahrenheit or greater, a cough, loss of taste, smell, fatigue, shortness of breath, in the last 10 days?

We will also require an on-site temperature check upon arrival at the building.

Answering "yes" to questions 1-3 will yield an alert that you should not report to Harlem Sprouts. No one will be fully cleared until they receive their final on-site screening when they arrive at the building. If your child is sick or does not seem like their self, please keep them at home.

HEALTH POLICY

- If your child or someone in your family is diagnosed with COVID-19, you must notify us immediately. We in turn will notify the NYC DOHMH (Department of Health and Mental Hygiene)
- Our policy for staff and children who have had COVID-19 and will be returning to Harlem Sprouts will comply with the NYC DOHMH policy, with additional guidance provided by the NYC DOE (Department of Education) policy
- There will inevitably be situations that do not clearly fall within the bounds of our policy or the NYC DOHMH mandates. In these cases, we will follow the guidance of our consulting physician and our partners at the Marlene Meyerson JCC Manhattan

NOTIFICATION POLICY

- If there is a confirmed case of COVID-19 for a child or staff member in the program, we will send a program-wide notification, including class section, but not the name of the individual
- If there is a confirmed case of COVID-19 in the building, we will send a program-wide notification, including location in the building and whether there is any known close contact to a child or staff member in the program

PROGRAM CLOSURE POLICY

- Limited closures of a classroom/section or the program will be supported with short-term bridges of virtual programming
- In the case of a significant delay to the program or an extended closure that cannot be made up through changes to the calendar, we will adjust tuition accordingly

RETURNING TO HARLEM SPROUTS AFTER AN ILLNESS

If a symptomatic child has had no known contact with a positive case, the child can only return to Harlem Sprouts when all the following conditions are met:

- Presents a negative COVID-19 test result AND
- Presents clearance from a health care provider AND
- Has not been symptomatic for 24 hours and has been fever-free for 72 hours without the use of medication

If DOHMH or NYC Test & Trace Corps determine the child is considered a close contact of a positive case, the child can only return to Harlem Sprouts when all of the following conditions are met:

- The child has completed a 14-day quarantine regardless of symptoms or test results since their last exposure to that case AND
- Presents a negative COVID-19 test result after the 14-day quarantine AND
- Presents clearance from a health care provider AND
- Has been symptom-free for 24 hours and fever-free for 72 hours without the use of medication

If a symptomatic child has had no known contact with a positive case but does not get tested, the child cannot return to Harlem Sprouts until:

- 10 days have passed since the first symptom AND
- Presents clearance from a health care provider AND
- Has been symptom-free for 24 hours and fever-free for 72 hours without the use of medication